

Cransley Hospice Trust We Remember Tribute Plaques

Terms and Conditions

1. General

These terms and conditions apply to everyone who purchases a Tribute Plaque, upon purchasing a Tribute Plaque you agree to and accept these terms and conditions.

Photographs and video footage will be taken of Tribute Plaques, including names, to be used on promotional materials.

2. Purchase and donations information

a. The purchase of a Tribute Plaque is non-refundable and non-transferable.

b. Tribute Plaques will be due to renew either at 12months or 36months after installation, dependant on option selected at purchase. Cransley Hospice Trust will contact the purchaser 4 weeks prior to renewal date, if you choose not to renew your plaque will be taken down and posted to the address provided at purchase.

c. The 12month or 36 month period will start from installation date.

d. Donations made to Cransley Hospice Trust at time of purchase are not considered to be connected to the purchase of the Tribute Plaque(s).

e. In the event the installation is full after purchase of your Tribute Plaque it shall be added when the next space becomes available. You will notified if this is the case.

f. All Tribute Plaques purchased before 31st March 2025 will be installed before the opening dates for both sites. All plaques purchased after 1st April 2025 will be installed at 3 monthly intervals as outlined in the table below

| Purchase date | Installation date |
|---|--------------------------|
| 1 st April – 30 th June | 31 st July |
| 1 st July – 30 th September | 31 st October |
| 1 st October – 31 st December | 31 st January |
| 1 st January – 31 st March | 30 th April |

3. Tribute Plaque(s)

a. Cransley Hospice Trust retains the control of placement of Plaques at the requested installation site.

b. Cransley Hospice Trust reserves the right to move the installation in exceptional circumstances to another appropriate site and will notify the purchasers of this.

c. Cransley Hospice Trust reserves the right to approve any messages on plaques ahead of engraving. Messages which may cause offence will not be permitted.

d. It is the purchaser's responsibility to ensure all text is correct before purchase, Cransley Hospice Trust will engrave exactly as information is given. If a mistake has been made the purchaser will need to pay to replace the plaque.



e. Cransley Hospice Trust will replace any broken plaques during the purchased period and will notify the purchaser.

4. Venue

- a. The purchaser will be notified where their Tribute Plaque is placed at the selected venue.
- b. The venues do not allow any laying of flowers or belongings. Please respect this when visiting the installation, and keep the area clear for other visitors.
- c. Visiting the installations will only be available during opening hours of the venue other than for special occasions notified by Cransley Hospice Trust.

5. Data protection

- a. The information you provide at registration will be held in accordance with our Data policies at Cransley Hospice Trust, and will only be used for the purposes to which you agree as part of the registration process. It will not be passed to or shared with any other third party organisation.

If you have any questions about the purchase of a Tribute Plaque please contact Cransley Hospice fundraising team on 03000 274040