



VOLUNTEER AWARDS

Nomination guidelines





Something to celebrate

As we move through 2025, we are proud to launch the third Cransley Hospice Trust Volunteer Awards, a special occasion dedicated to celebrating the incredible people who give their time, energy, and compassion to support our work.

You, our volunteers, are at the heart of everything we do. With more than 100 of you offering your skills and commitment across the organisation, we're constantly inspired by your generosity and your drive to make a difference.

Thanks to your support, we continue raising vital funds and enhancing end of life care across our communities in North Northamptonshire. These awards are your chance to shine a light on someone who truly stands out. Whether you're a volunteer or a member of staff, we want to hear from you.

Let's take this opportunity to say thank you and to recognise those who give so much, so selflessly.

Philip Talbot
Chief Executive



Cransley Hospice Trust Volunteer Awards 2025

- ♥ Chair of Trustees - Spirit of Cransley Award
- ♥ The Rev. Dr. John Smith - Community Achievement Award



Nominations and judging

1 Read the guidelines in this booklet carefully before deciding which award(s) best fit the achievements of your nominee(s).

2 Complete your nomination form, making sure you include:

- Name and contact details for both you and your nominee
- Your reason for nominating your chosen volunteer(s)
- Be clear and concise when writing your nomination and please do not exceed the word limit of 500 words
- Give examples, dates, facts and figures wherever possible to emphasise your nominee's achievements and efforts for Cransley Hospice Trust.

Your nominations will be judged on how well they address the award criteria so read through these carefully before writing your nomination.

3 Send your nomination form(s) in before the deadline of **Friday 26th September**

- You can **download the forms** on our website at **<https://www.cransleyhospicetrust.org.uk/volunteer-awards>**, or **collect them** from the fundraising office or Charity shop. Post your completed nomination form to:

**Volunteer Coordinator
Cransley Hospice Trust
77 London Road
Kettering
NN15 7PW**

4 A judging panel including Philip Talbot will decide winners for each category.

5 Winners will be announced at the Celebration Afternoon Tea to be held at the **Kettering Rugby Football Club on 23rd October 2025**.

For any further nomination questions please contact the fundraising office on 03000 274040 or email volunteercoordinator@cransleyhospicetrust.org.uk



Points to remember

- All of our current volunteers are eligible for awards.
 - All of our current staff and volunteers are eligible to nominate any volunteer.
 - You can nominate as many volunteers as you wish.
 - You can nominate the same volunteer for more than one award, but you should tailor the nominations to meet the criteria.
 - You must stay within the 500 word limit, and keep in mind that this is a limit, not a target. Try to be as concise as possible.
 - If you can make your nominee shine in a few sentences, do it!
 - Due to the careful consideration needed to select the winners, nominations after 26th September 2025 cannot be accepted.
- We recommend that you do not tell your nominee that you're putting them forward for an award at this stage, but this is entirely up to you.
 - Think about how your nominee lives our values, and how you can demonstrate this in your nomination:

Our Values:

- ♥ To act responsibly
- ♥ To act fairly
- ♥ To act with integrity
- ♥ To act ethically



Chair of Trustees **SPIRIT OF CRANSLEY AWARD**

AWARD CRITERIA

This award is for an individual who embodies the values of the Trust and demonstrates this in the contribution that they make to their volunteering, irrespective of where in the Trust they volunteer.

Thus, they demonstrate responsibility in relation to their contribution, dependably attending regularly on their agreed hours, and always offering to undertake extra duties when required.

They always act with integrity, in relation to any decisions that they make and in their interactions with others, regularly demonstrating fair and ethical decisions when in a position to do so. They also show consideration and compassion for all their colleagues.

Rev Dr. John Smith
COMMUNITY ACHIEVEMENT AWARD

AWARD CRITERIA

This award is for a volunteer who makes an outstanding contribution to any role that results in raising funds for the Trust. Thus, it could involve a volunteer who works in Retail, Events, as a Speaker or a Community Fundraiser.

The recipient of this award will demonstrate their willingness to 'go the extra mile' to support fundraising. It might be because they show great flexibility in supporting the many and varied tasks we have in raising funds or it may be the special level of support they have provided when volunteering in the areas of fundraising the Trust undertakes.

Ultimately, their contribution can be seen to make a direct enhancement to the fundraising operation.



THE IMPORTANT THINGS

Keep a note of this:

How to Get a Nomination Form:

- Download online: Visit the Cransley Hospice Trust website
- Pick up a hard copy: Available at the Fundraising Office or Charity Shop
- Request by email: Contact us at volunteercoordinator@cransleyhospicetrust.org.uk and we'll send you a form

Where to Send Completed Forms:

Volunteer Coordinator, Cransley Hospice Trust, 77 London Road Kettering, NN15 7PW

Deadline for Nominations:

Friday 26th September 2025

BECAUSE EVERY MOMENT MATTERS...





Registered Charity No. 1151018

Cransley Hospice Trust

St Mary's Hospital
77 London Road
Kettering
NN15 7PW

03000 274040

www.cransleyhospicetrust.org.uk

Charity number 1151018

Company number 08102611